

REPOSSESSED:

Cancellation of registration receipt and one of the following:

1. A letter from the finance company stating the date your vehicle was taken or returned and not redeemed by you.
2. A copy of the bill of sale or auction papers depicting the date of sale.

DONATED:

Cancellation of registration receipt and the following:

1. A letter or receipt from the charitable organization.

CLAIMED EXEMPT

Military Service: Out of state resident based in Connecticut must file Soldiers and Sailors Civil Relief Act form *annually* with the Assessor. Residents of Connecticut on active duty are eligible for one vehicle to be exempt from property tax. Service members are required to file a form *annually* with the Assessor.

Specially Adapted Vehicle: Any vehicle that has been specially equipped or modified in a significant way for transporting medically incapacitated individuals, including but not limited to the inclusion of special hand controls, lift ramps, special seating, etc.

Claim forms are available in the Assessor’s Office and www.portlandct.org

DEADLINE FOR PRESENTING PROOF FOR ADJUSTMENT

The Department of Motor Vehicles provides each municipality a list of registered vehicles in Town as of October 1st each year. The registered owner receives the tax bill the following July. Unregistered vehicles are taxable as personal property.

It is the taxpayer's responsibility to provide the required documentation within the time limits as provided under Connecticut State Statutes 12-71c.

Assessment Date	Deadline to Present Proof
October 1, 2016	December 31, 2018
October 1, 2015	December 31, 2017
October 1, 2014	December 31, 2016
October 1, 2013	December 31, 2015

Proof must be presented within 27 months of the assessment date.

Example: A taxpayer with a bill for the assessment date of October 1st 2015 has until December 31, 2017 to present all proofs of disposal.

Failure to provide proof for adjustment within 27 months of the assessment date forfeits the right to an adjustment.

Are you entitled to a Vehicle Tax Credit?



ASSESSOR'S OFFICE

33 EAST MAIN ST

PO BOX 71 Portland, CT 06480-0071

(860) 342-6744 Fax (860) 342-6738

Hours:

- Monday 8:30am – 4:30pm
- Tuesday 8:30am – 7:00pm
- Wednesday 8:30am – 4:30pm
- Thursday 8:30am – 4:30pm
- Friday 8:30am – 12:00pm

Valuation & Appeal Process

Registered vehicles are assessed at 70% of annual retail, Connecticut General Statute 12-71b, as of October 1st. Vehicles registered to the Town of Portland as of October 1st produce a tax bill the following July. Vehicles registered after October 1st will produce a tax bill in January based on the number of months the vehicle is registered between October and September.

If you do not receive a tax bill for your vehicle, it is your responsibility to contact the Assessor or Department of Motor Vehicles.

Vehicle registrations are active for two years in Connecticut. If you dispose of your vehicle, you may be entitled to certain credits.

Transferred Plates:

When the registration is transferred to a new or replacement vehicle, the adjustment follows the plate. The over payment on the July tax bill is applied to the supplemental tax bill in December.

Adjustments to Motor Vehicle Bills

Choose from the following which best describes your situation. All documentation should include the incident date, year, make, model and vehicle identification number.

Two forms of proof are necessary for a vehicle tax credit.

Sold:

Cancellation of registration receipt and one of the following:

1. Bill of sale
2. The new owner's registration or title with the issue date.
3. The title showing the transfer.
4. A letter from the insurance company that includes the reason for cancellation.

Stolen:

Cancellation of registration receipt and the following:

1. A statement from your insurance company stating the vehicle was stolen and not recovered.

Totaled/Junked:

Cancellation of registration receipt and one of the following:

1. Letter from insurance company stating vehicle was total loss.
2. A salvage receipt

Registered Out Of State:

Cancellation of registration receipt and the following:

1. A copy of the original out of state registration or title showing the issue date.

Taxed In Wrong Town:

If you lived in a different Connecticut town on October 1 please provide:

1. Proof of residency prior to October 1st.
Field card, Voter identification card OR lease OR
2. Department of Motor Vehicles notice of correction.

Please Note: The cancellation of registration form alone does not adjust or remove a tax bill. A second form of proof is required to support an adjustment.