

State of Connecticut  
Department of Public Safety  
State Police Bureau of Identification  
1111 Country Club Road  
P.O. Box 2794  
Middletown, CT 06457-9294

**STATE POLICE BUREAU OF IDENTIFICATION (SPBI)  
CRIMINAL HISTORY CONVICTION INFORMATION REQUEST**

I, Robert J Shea, Chief of the Portland Fire Department, am requesting a criminal history background check be performed for the following applicants to our department:

<u>Subject's Last Name</u>	<u>First</u>	<u>MI</u>	<u>(Maiden)</u>	<u>Date of Birth</u>
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

I have included the full name and date of birth of each subject. I understand that there are NO Fees charged for any fire departments. Please return the response indicating whether there is a conviction record or not to the Fire Chief, Portland Fire Department, P.O. Box 71, Portland, CT 06480. Thank you for your help.

Signed: \_\_\_\_\_

**\*\*\*\*This inquiry will be based on name and date of birth only and does not include motor vehicle violations.\*\*\*\***