



Town of Portland, Connecticut

33 East Main Street ▪ P.O. Box 71 ▪ Portland, CT 06480-0071
www.portlandct.org ▪ Phone: (860) 342-6715 ▪ Fax: (860) 342-6714
Equal Opportunity Provider and Employer
Office of the First Selectwoman

Land Use/Economic Development Coordinator Town of Portland, CT (EOE)

The Town of Portland is seeking candidates for the newly created position of Land Use/Economic Development Coordinator. This position will promote the economic resources of the Town to improve the tax base, local employment and services, community development and stimulate and support business activity. This is a 16 hour per week, part time position with a starting rate of \$26.80 hourly, no benefits.

Requirements: A Bachelor's degree in business, business administration or a related field from an accredited institution and more than five years of progressively responsible experience in administrative work including at least one year of supervisory experience or an approved equivalent of education and experience; a Master's degree in business or government and prior municipal experience are preferred.

Deadline: 07/28/ 2017

Send application with resume to: First Selectwoman's Office, P.O. Box 71, Portland, CT 06480-0071