



## Town of Portland, Connecticut

33 East Main Street ▪ P.O. Box 71 ▪ Portland, CT 06480-0071 ▪ Phone: (860) 342-6715

[www.portlandct.org](http://www.portlandct.org) ▪ Fax: (860) 342-6714

Equal Opportunity Provider and Employer

**Office of the First Selectwoman**

### **TITLE VI OF THE CIVIL RIGHTS ACT OF 1964 POLICY STATEMENT**

The Town of Portland is committed to ensuring that no person is excluded from participation, denied benefits, or otherwise subjected to discrimination under any program or activity, on the basis of race, color, national origin, sex, age or disability.

The Town of Portland as a recipient of federal financial assistance will ensure full compliance with Title VI of the Civil Rights Act of 1964, as amended and related statutes and regulations in all Town programs and activities. Any person who believes that he or she has been subjected to discrimination or retaliation based on their race, color, national origin, sex, age or disability may file a Title VI complaint. Complaints may be filed directly to the Town of Portland or to the Federal funding agency. Complaints must be filed in writing and signed by the complainant or a representative and should include the complainant's name, address, and telephone number or other means by which the complainant can be contacted. Complaints must be filed within 180 days of the date of the alleged discriminatory act.

To request additional information on the Town's non-discrimination obligations or to file a Title VI complaint, please submit your request or written complaint to:

Title VI Coordinator  
Office of the First Selectman  
P.O. Box 71  
Portland, CT 06480-0071

Complaint forms can be obtained online at the Town's website: [www.portlandct.org](http://www.portlandct.org)

Federal Transit Administration (FTA) Title VI complaints may be filed directly to:

Title VI Program Coordinator  
East Building, 5th Floor, TCR  
1200 New Jersey Avenue, SE  
Washington, D.C. 20590

Federal Highway Administration (FHWA) Title VI complaints may be filed directly to:

Investigation and Adjudication Team Director  
FHWA Office of Civil Rights  
1200 New Jersey Avenue, SE, Suite E-81  
Washington, D.C. 20590

Federal Aviation Administration (FAA) Title VI complaints may be filed directly to:

Civil Rights Officer  
New England Regional Headquarters, ANE-9  
18 New England Executive Park  
Burlington, MA 02302