

**PORTLAND ZONING BOARD OF APPEALS
APPLICATION**

App. # _____

Date: _____

VARIANCE(S) APPEAL OF ORDER MOTOR VEHICLE CERT.
OF LOCATION/K-7

1. Location of Subject Property: _____
2. Name of Applicant: _____
3. Mailing Address: _____
4. Email Address/Fax #: _____ / _____
5. Phone #s: (H) _____ (C) _____ (W) _____
6. If Applicant or Property Owner is a Corporation, list names of all officials/owners:

7. Name of Property Owner: _____
8. Mailing Address & Phone: _____
9. Assessor's Map: _____ Lot: _____ Zone(s): _____
10. Deed Reference: Volume _____ Page _____
11. Is any portion of the property within 500 feet of another Town? _____
If yes, what Town? _____
12. The property is serviced by: ___ Septic ___ Sewer ___ Well ___ Municipal Water
13. VARIANCE(S): Please complete the following for each section of the Zoning Regulations which a variance is being sought: (attach additional sheets if necessary)

Variance #1

- a.) Zoning Regulation Section # for which you seek a variance: _____
b.) Describe nature of variance: _____

Variance #2

- a.) Zoning Regulation Section # for which you seek a variance: _____
b.) Describe nature of variance: _____

Variance #3

- a.) Zoning Regulation Section # for which you seek a variance: _____
b.) Describe nature of variance: _____

Variance #4

- a.) Zoning Regulation Section # for which you seek a variance: _____
b.) Describe nature of variance: _____

14. Per the Connecticut General Statutes Chapter 124, Sec. 8-6 (a)(3), the Zoning Board of Appeals shall have the power and duty to determine and vary the application of the zoning bylaws, ordinances or regulations *in harmony with their general purpose and intent and with due consideration for conserving the public health, safety, convenience, welfare and property values solely with respect to a parcel of land where, owing to conditions especially affecting such parcel but not affecting generally the district in which it is situated, a literal enforcement of such bylaws, ordinances or regulations would result in exceptional difficulty or unusual hardship so that substantial justice will be done and the public safety and welfare secured*, provided that the zoning regulations may specify the extent to which uses shall not be permitted by variance in districts in which such uses are not otherwise allowed.

Based on the above Statute, describe in detail the hardship(s) unique to this property: _____

15. **APPEAL:** Attach a copy of the order & describe the nature of the appeal.

16. **CERTIFICATE OF LOCATION FOR MOTOR VEHICLES SALES OR REPAIR:**
Describe the nature of the business: (Review ZR Section 9.10.1 & 9.10.6 attached) _____

17. The following items have been included as part of this application:

- 10 copies of the plot plan
- 10 copies of the architectural/building plans with dimensions
- Chatham Health District Site Plan Review Fee (for properties serviced by a septic)
- Photos of existing conditions of building and/or property
- Copy of deed from Town Clerk's Office
- Copy of Zoning Official's order (applies to #15 only)
- Other: _____ (example: IWC permit)
- K-7 DMV Form & ZR Section 9.10 Questionnaire (applies to #16 only)
- Fee: \$150, plus \$60 State DEEP fee (\$210 payable to the Town of Portland)
- Fee: \$20 ea. per sign/per 200 linear feet road frontage for variance applications only

Signature of Applicant(s): _____

Signature of Property Owner(s): _____

Date: _____