



**TOWN OF PORTLAND**  
P.O. Box 71, 33 East Main Street, Portland, CT 06480  
Phone: 860-342-6733 Fax: 860-342-6759  
**EXCAVATION PERMIT/DRIVEWAY PERMIT**

**WORK NOT TO COMMENCE UNTIL PERMIT IS APPROVED**

Permit # \_\_\_\_\_

Property address \_\_\_\_\_

Applicant's name \_\_\_\_\_ Phone # 1 \_\_\_\_\_ Phone #2 \_\_\_\_\_

Address \_\_\_\_\_

Email address \_\_\_\_\_

Owner's name \_\_\_\_\_ Phone # 1 \_\_\_\_\_ Phone #2 \_\_\_\_\_

Address \_\_\_\_\_

The undersigned hereby agrees to make an excavation, ditch, dig or otherwise alter, open or remove the surface of the above named street or highway under the jurisdiction of the Town of Portland in accordance with the "Ordinance Regulating Excavations, Construction of Driveways and Drains Abutting Streets, Highways, Public Right-of-Way and Other Public Properties" in the Town of Portland.

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

Location sketch must show area of excavation, driveway, catch basins, manholes and North arrow



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Edge of Road

Zoning Department  
Application  Approved  Denied

\_\_\_\_\_  
Signature/Zoning Department Date

Public Works Department  
Application  Approved  Denied

\_\_\_\_\_  
Signature/Public Works Department Date

Permit Fee Total: \$ \_\_\_\_\_  
Date Paid: \_\_\_\_\_  
Cash/Check # \_\_\_\_\_