

Apply for a Passport/Renew a Passport at the Portland Public Library/USPS® Passport Fair

Portland Public Library and the United States Postal Service® have teamed-up to offer you a convenient and time-saving opportunity.

Date: Saturday, January 20th 2018;

Snow Date: Saturday, January 27th 2018;

Time: 10:00a.m.-2:00p.m.

Location: Portland Public Library

20 Freestone Ave

Portland, CT 06480



Documents needed for the passport fair:

Application

- First-time applicants must complete form DS-11.
- Renewal applicants must complete form DS-82.
- **Evidence of Citizenship**
- First-time applicants must provide a certified birth certificate, a naturalization certificate or a consular report of birth abroad.
- Renewal applicants must provide their most recent passport.
- Photo copy of citizenship front and back single sided.
- **Two Forms of ID**
- Driver's license or state ID and work ID or student ID
- Passport-compliant photo
- Have a photo taken at the fair. Photo services will be available for \$15.



Payment

- **Checks or money orders only. No credit cards.**
- **First-time applicants must bring two checks or money orders:**
- One check or money order for the passport application fee made payable to "U.S. Department of State"
- A second check or money order for the \$25 execution fee – add \$15 for a photo if applicable – made payable to "Postmaster"

Adults:

Product	Form	Application Fee	Execution Fee
Passport Book	DS-11	\$110	\$25
Passport Card	DS-11	\$30	\$25
Passport Book & Card	DS-11	\$140	\$25

Children under the Age of 16:

Product	Form	Application Fee	Execution Fee
Passport Book	DS-11	\$80	\$25
Passport Card	DS-11	\$15	\$25
Passport Book & Card	DS-11	\$95	\$25

- **Renewal applicants must bring two checks or money orders:**
- One check or money order for the passport application fee made payable to "U.S. Department of State"
- A second check or money order for \$15 made payable to "Postmaster" for the optional passport photo

Typical Processing Time for Passports is 4-6 Weeks

For questions regarding Passports please contact

The National Passport information line at 1-877-487-2778

Or visit Travel.State.Gov

