



Town of Portland, Connecticut
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MEMO TO: Department Heads / Administrators
 FROM: Susan S. Bransfield, First Selectwoman
 DATE: February 23, 2010 ***Revised March 25, 2010***
 RE: 2010-2011 Departmental Budget Workshops

All Budget Workshops are held in the Portland Public Library Mary Flood Room, at 7:00 PM.

<p>Tuesday March 16th</p>	<p>Planning Department Youth Services Public Library Information Technology</p>
<p>Wednesday March 17th</p>	<p>Fire Marshal's Office Volunteer Fire Department Emergency Management Police Department Finance: (debt, fringe benefits, liability insurance, transfers to other funds and all other budgets not previously discussed)</p>
<p>Tuesday March 23rd</p>	<p>Public Works Department Parks and Recreation Grounds Maintenance Division Long-Range Capital</p>
<p>Wednesday March 24th</p>	<p>Board of Education</p>
<p>Wednesday March 31st</p>	<p>Budget Deliberations *Buck-Foreman Community Room</p>
<p>Thursday April 1st</p>	<p>Budget Deliberations *Buck-Foreman Community Room</p>