

ROUTE 17 RECREATIONAL COMPLEX BUILDING COMMITTEE

Regular Meeting

Monday, January 14, 2019

Meeting Room, Buck Foreman Center

265 Main Street, Portland CT 06480

Present: Brian McCarthy, chair; Jessica Labbadia, vice chair; Joseph Aresco (alternate), Anne Fischer, Sean Dwyer, Parks and Recreation Director; Chris Donahue, Carl Johnson, Grounds Maintenance Supervisor, Ashley Majorowski, Land Use Administrator, Michael Susca, Jen Oliva (alternate)

Absent: Ben Srb (BOS), Michael Pelton (BOS), Carla MacKay, Patrick Farley

Others Present: Jim Tripp (BOS), Ralph Zampano (BOS), Bernice Zampano, Parks & Recreation; Norm Ward, Weston & Sampson (call-in), Mike Hernandez (pending committee member)

1. Call Meeting to Order

Chair Brian McCarthy called the meeting to order at 7:06 p.m. in the meeting room of the Buck Foreman Community Center, located at 265 Main Street, Portland, Connecticut and seated Joe Aresco. He distributed a packet that included the minutes from the December 19, 2018 regular meeting, the January 3, 2019 special meeting, Construction Progress Meeting minutes, Weekly Observation reports, December Pay application, and Draft Change Order 3.

2. Seating of Alternates

Vice Chair Jessica Labbadia seated Joe Aresco.

3. Approve Minutes

Chairman McCarthy entertained a motion to approve the December 19, 2018 regular meeting and January 3, 2019 special meeting minutes.

A motion to approve minutes from the December 19, 2018 regular meeting was made by Ralph Zampano, seconded by Anne Fischer. Motion passed. Minutes approved.

A motion to approve minutes from the January 3, 2019 special meeting was made by Anne Fischer, seconded by Michael Susca. Motion passed. Minutes approved.

4. Public Comment

None

5. Project Update & Discussion

Chairman McCarthy introduced discussion about Change Order 3. He reviewed the change order items and asked if there were any questions. He noted that the Change Order was being recommended to the town for execution.

There was discussion regarding the cost for the Morton proposal general conditions for the building and the net savings. Ralph asked about the specs regarding the wiring and conduit for the scoreboard. Norm Ward indicated that there is currently not electric included for one of the baseball fields. Chris Donahue asked about conduit for the soccer fields. Norm Ward indicated that there is not (it is an add/alt).

Chairman McCarthy asked about plan for testing soil that will be brought into the site. Norm Ward indicated that any material brought in will be tested per the turf management plan specifications.

Chairman McCarthy asked for a recap regarding the dugouts. Norm Ward – suggestion for a freestanding wall (which is subject to structural review due). He also indicated that all chain link is an option to save money. Eliminating the slab (and using a simple pole structure with a roof, benches, and fencing) will also reduce costs.

Ralph Zampano noted that removal of the sidewalk and a section of asphalt would also achieve substantial savings (\$28,000+).

Chairman McCarthy asked about the height of the wires and if they would need to be raised. Norm Ward indicated the Eversource would need to raise the wires. DeRita will take responsibility for moving the pole.

In response to a question from Chairman McCarthy, Norm Ward stated that a specification (from Tom Irwin) for the root mix has been provided to Weston & Sampson.

Norm Ward has sent the change order to Susan Bransfield and Tom Irwin for review and approval.

Sean Dwyer reminded the committee to be thinking about ribbon cutting dates. Vice Chair Jessica Labbadia noted that the timing should coincide with the time when the fields and can walked on.

Next Meeting

The next meeting will be held on February 25, 2019.

6. Adjourn Meeting

Chairman McCarthy entertained a motion to adjourn. A motion to adjourn was made by Michael Susca, second by Vice Chair Jessica Labbadia. Meeting adjourned at 8:08 p.m.

Respectfully submitted,



Jon D'Arpino, Board Clerk
January 15, 2019

CC: Brian McCarthy, Ashley Majorowski, Jessica Labbadia