

**PORTLAND ECONOMIC DEVELOPMENT COMMISSION (EDC)  
REGULAR MEETING MINUTES  
PORTLAND LIBRARY – MARY FLOOD ROOM  
265 MAIN STREET  
FEBRUARY 11, 2025**

**I. CALL MEETING TO ORDER**

Michael Nadolski called the meeting to order at 7:03 p.m.

**II. ROLL CALL**

Members Present: Angela Hammond, Michael Nadolski, Karen Renner, Sarah Weeden

Others Present: Dan Bourret, Michael Pelton

Absent: Robert Petzold,

**III. ACCEPT AGENDA**

Karen Renner made a motion to accept the agenda, seconded by Angela Hammond, all were in favor, motion carried.

**IV. APPROVAL OF MINUTES: Regular Meeting 12/10/24**

Karen Renner made a motion to approve the December 10, 2024 minutes, seconded by Sarah Weeden, all were in favor, motion carried.

**V. BUSINESS OF THE QUARTER AWARD: Award Date**

The sign has been placed at the winning business. Dan will check the availability of the winner and Michael Pelton and will arrange the day and time for the presentation. Once arranged, he will notify all EDC members.

**VI. PORTLAND BUSINESS PROMOTION FLYER**

Discussion ensued regarding the flyer. Places for distribution include Brainerd Place, the quarry park and Nordic Spa. An electronic version will be available on the town website. Events can be posted as they become available. Dan will find vendors from whom we can get quotes. He will reach out to Andy at Parks & Rec. and the Senior Center. We hope to have the design work before the end of the fiscal year. Some of the events and categories to be included were discussed.

**VII. MIDDLESEX REVITALIZATION GRANTS**

Dan will be available for assistance. The challenge of the business list is the same in this town as in other ones. The Brownstone Village Overlay Zone consists south to the boat launch; from the

post office to the bridge and from the town park riverfront south to Tilcon. The grant was for \$200,000 with a 10% match for the village and overlay zone. Mike hopes to have a broad representation for the interviews.

### **VIII. 2025 CALENDAR DATES**

The 2025 dates for the EDC meetings were reviewed. It was decided to cancel the July meeting in its entirety. Sarah Weeden made a motion to approve the revised 2025 calendar dates, with the July meeting being deleted, seconded by Angela Hammond, all were in favor, motion carried.

### **IX. UPDATES: BRAINERD PLACE, BROWNSTONE AVENUE BROWNFIELD, BUSINESS DEVELOPMENT PROJECTS**

There is presently one tenant in Building E. Others will be moving in soon. There are approximately 200 people on the wait list. Starbucks is now open. The foundation for Building F is complete and they are starting to frame it. Bertram is committed to rolling it out; they have all the financing they need.

The Nordic Spa has their approvals. The site utility permit has been approved. The pools go through the Dept. of Health. They have spent a lot of money on the plans and they are committed to make it happen.

The gas station on Rt. 66 has been approved; they submitted permitting for it.

The bus depot for school buses on Rt. 17 got their CO today.

A question was raised regarding the status of the Central Arms Shooting range. They were approved for five years with a 5-year extension. Dan will ask for a status report.

### **X. OTHER BUSINESS INPUT/FEEDBACK**

### **XI. PUBLIC COMMENT**

Sharon Hoy asked if the EDC will participate in the planning of the 250 Anniversary Celebration.

### **XII. ADJOURN**

Sarah Weeden made a motion to adjourn the meeting, seconded by Karen Renner, all were in favor, and the meeting was adjourned at 8:03 p.m.

Respectfully submitted,

*Sharon Hoy*

Sharon R. Hoy  
Recording Secretary

