

Town Wide Safety Committee

REGULAR MEETING

Thursday, October 17, 2024

1:30 p.m.

Town Hall First Floor Conference Room

33 East Main Street, Portland, CT 06480

Agenda

1. Call Meeting to Order
2. Approve Agenda
3. Approve Meeting Minutes: August 15, 2024
4. Correspondence
5. Old Business
 - a. Nominations/Election of Secretary
 - b. Membership Vacancies:
 - One Non-Management regular seat
 - One Management alternate seat
 - One Non-Management alternate seat
 - c. Active Shooter Training (ongoing)
 - d. Exterior Lighting at Town Hall (update?)
 - e. Request for Panic Button in P&R Office and Assessor Office
6. New Business
 - a. Review of Fire Drill at Town Hall (9/24/2024)
7. Adjournment

Follow-up items:

- Safety Log
- Revise Evacuation Plans (ongoing)

[CIRMA e-Learning](#) login: <https://app.targetolutions.com/cirmamember>

Members: Cara Brennan, Michelle Ceppaglia, Cheryl Creem, Courtney Fitzkee, Daniel Knapp, Amy Giveans, Ann Labby, Michael Lastrina, Rosanne Lombardi, Ryan O'Halpin, Robert Puida, Tom Robinson, Tom Sienkiewicz, Pete Willse

Alternates: Ryan Curley, Andy Dionne, Karen Slocum

Distribution: Town Clerk, Administrators, Employees