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# Town of Portland Water and Sewer Commission

July 8, 2024, Regular Meeting

Buck Foreman Community Center – Second Floor

265 Main Street, Portland, CT

**Members Present:** Jim Nursick, Dave Kuzminski, Dick Cote, Jim McCabe

**Absent:** Rick Sharr

**Also Present:** Ryan O’Halpin, Public Works Director; Ralph Zampano, Jim Tripp, BOS Liaison, Devon Arce, Revenue Collection Assistant, Water and Sewer Department

## 1. Call to Order

Dick Cote called the meeting to order at 7:03 p.m. in the Buck Foreman Community Center.

## 2. Review & Approve Minutes of June 10, 2024, Meeting

A motion was made by Jim McCabe, seconded by Jim Nursick to approve the corrected minutes of the June 10, 2024, meeting. Vote unanimous. Motion passed.

## 3. Correspondence and Communication:

Ryan O’Halpin noted that the resident on 13 Burr Street was informed that she will need to provide additional information relief. The last two quarters were within the usual range. Ryan stated that he will investigate the matter further if additional information is provided.

## 4. Report from Director

Ryan O’Halpin stated that 14.3 million gallons were received from MDC (\$69,853.52) and 10.77 million gallons from the well (25 million total). The well gauge level started at 8 feet and ended at 6.5 feet. The overall water usage is slightly down from last year.

## 5. Old Business

**a. Development of an Alternate Water Source:** Ryan O’Halpin noted that he expects a proposal/contract amendment from GZA by Wednesday, July 10. GZA is working on pricing from drillers. Funding is contingent on the language in the amendment. Hopefully the information will be available for discussion at the next BOS meeting (in July). Drilling is expected to take 1-2 weeks; development and permitting of the well is expected to take several months. It is important to have the well dug so it can be tested during the summer (dry) months. MDC will not be named on the diversion permit on the new well, although an amendment to the existing interconnection may be needed depending on the 2025/2026 contract negotiation.

### b. Maintenance:

#### i. Water System

- Material for the **Dogwood Drive** project is being ordered, and a test pit was dug. There is adequate depth to enable the project to be performed without hammering rock. The **High Street** water main replacement project drawings are expected by next week.

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**ii. Sewer System:** The sewer plant clarifier project is substantially complete, only the startup remains. By next week, two clarifiers should be running.

Coe Avenue Pump Station: no updates.

**c. Meter Updates, Budget Rates:** No updates.

6. **Committee Reports/General Discussion:** None

7. **Public Comment:**

8. **Adjournment**

Dave Kuzminski made a motion to adjourn. The meeting adjourned at 7:26 pm.

**Next Meeting: August 12, 2024**

Respectfully submitted,

*Jon D'Arpino*  
Board Clerk